

Министерство науки и высшего образования Российской Федерации
НАЦИОНАЛЬНЫЙ ИССЛЕДОВАТЕЛЬСКИЙ
ТОМСКИЙ ГОСУДАРСТВЕННЫЙ УНИВЕРСИТЕТ (НИ ТГУ)

Филологический факультет

УТВЕРЖДЕНО:

Декан

И. В.Тубалова

Рабочая программа дисциплины

Деловая и научная коммуникация на первом иностранном языке

по направлению подготовки

45.03.03 Фундаментальная и прикладная лингвистика

Направленность (профиль) подготовки:

Фундаментальная и прикладная лингвистика

Форма обучения

Очная

Квалификация

Бакалавр

Год приема

2024

СОГЛАСОВАНО:

Руководитель ОП

А.В. Васильева

Председатель УМК

Ю.А. Тихомирова

Томск – 2024

1. Цель и планируемые результаты освоения дисциплины

Целью освоения дисциплины является формирование следующих компетенций:

- ОПК-6 – способность свободно говорить и понимать речь на первом изучаемом иностранном языке в его литературной форме, включая профессиональное письменное и устное общение;
- ПК-2 – Способен оформлять и компоновать технические документы, разрабатывать документы информационно-маркетингового назначения на основе предоставленного материала.

Результатами освоения дисциплины являются следующие индикаторы достижения компетенций:

ИОПК-6.1. Использует первый изучаемый иностранный язык в его литературной форме в различных ситуациях устной, письменной и виртуальной коммуникации;

ИОПК-6.2. Использует базовые методы и приемы различных типов устной и письменной коммуникации на первом изучаемом иностранном языке в профессиональной деятельности;

ИПК-2.1. Применяет основные стандарты оформления текстовых документов и возможности современных текстовых процессоров;

ИПК-2.2. Формирует документ в соответствии с заданными требованиями, нормами и стилем изложения

ИПК-2.3. Составляет рекламные описания продукции или технологии, подготавливает рекламно-информационные статьи.

2. Задачи освоения дисциплины

– Повысить языковую и коммуникативную англоязычную компетенции студентов для эффективной деловой и научной коммуникации;

– Научиться создавать различные (информационные, рекламные, научные и др.) виды текстов на английском языке в рамках своей научно-исследовательской деятельности.

3. Место дисциплины в структуре образовательной программы

Дисциплина относится к части образовательной программы, формируемой участниками образовательных отношений Блока 1, является обязательной для изучения.

4. Семестры освоения и формы промежуточной аттестации по дисциплине

Семестр 5, экзамен.

Семестр 6, экзамен.

Семестр 7, зачет с оценкой.

Семестр 8, экзамен.

5. Входные требования для освоения дисциплины

Для успешного освоения дисциплины требуются результаты обучения по следующим дисциплинам: Первый иностранный язык, Иностранный язык, Введение в языкознание.

6. Язык реализации

Русский

7. Объем дисциплины

Общая трудоемкость дисциплины составляет 14 з.е., 504 ч., из которых:

- лекции: 0 ч.;
- семинарские занятия: 0 ч.
- практические занятия: 182 ч.;
- лабораторные работы: 0 ч.

в том числе практическая подготовка: 0 ч.

Объем самостоятельной работы студента определен учебным планом.

8. Содержание дисциплины, структурированное по темам

5 семестр

1. Practical grammar of the English language: Syntax (Part 1)

The Simple Sentence. Types of the Simple Sentence.

The Principal Parts of the Sentence. The Subject. "It" as the Subject. Agreement of the Predicate with the Subject.

The Secondary Parts of the Sentence: The Object. The Attribute. The Adverbial Modifier.

2. English for Presentations

The Importance of presentations. Good and bad presentations: typical features. The key to a professional presentation. Ted and learning from others.

Writing the text of your slides.

Agenda and transitions. Methodology. Results and discussion.

Conclusions. Questions and answers. Attracting audiences and keeping their attention.

Pronunciation and Intonation. Rehearsing and Self-Assessment. Handling Your Nerves.

6 семестр

3. A History of the English language

Periodization. Old English Period, Middle English Period, Early Modern English: Dates and main events. Language development.

4. English lexicology

Derivation. Paradigmatic relations.

5. Practical grammar of the English language: Syntax (Part 2)

Detached, Independent and Homogeneous Parts.

Words Order. Inversion.

The position of the Attribute and the Adverbial Modifier.

The Compound and the Complex sentences.

Types of Subordinate Clauses.

Sentence Analysis.

7 семестр

6. Theoretical grammar of English

Morphology. Syntax.

7. Practical grammar of the English language: Punctuation

Punctuation Marks in English. Punctuation Standards.

Periods.

Ellipsis Marks. Spacing.
Commas.
Semicolons.
Colons.
Question Marks and Exclamation Points.
Quotation Marks. Placement with periods, commas, question marks, and semicolons.
Parentheses.
Apostrophes.
Hyphens.
Dashes. En Dash. Em Dash.
Capitalization.
Writing Numbers.

8. Academic English

International academic conferences: Attending a conference. In the audience. Q&A sessions. A round-table discussion. A panel discussion. Troubleshooting. Networking. Socialising.

University teaching, learning and research: Teaching and learning at higher education institutions. Virtual learning environments. University research.

Academic publications: publishing matters. Popular science articles. Research reports. Writing for publication. Guidelines for authors. Article structure. Titles and abstracts. Writing a summary. Writing an abstract. Book reviews. Literature reviews. Citations and references. Describing research. The Conclusions section. The article submission process.

International cooperation: International cooperation programmes. Grants. Academic correspondence. A reference letter. Proposal for partnership. Writing a cover letter for a grant proposal. Writing an executive summary of a grant proposal.

Academic vocabulary in use.

English for E-mails.

Academic Correspondence.

8 семестр

9. English stylistics

Registers. Functional styles.

10. Synonyms revision and test

Synonyms for quit; adapt and fit; change and shift; surrender; move, walk and go; wander and stagger; beat and strike; solitary, single; lonely, lonesome and alone; mistake, fault, blunder and error; robber, burglar and thief; trip and journey; threat and danger; profit and benefit; task and duty; abandon; exchange; kill and murder; business and employment; see and watch; speak and shout.

11. English language tests

TOEFL, IELTS, CPE tests: reading, writing, speaking and listening practice.

9. Текущий контроль по дисциплине

Текущий контроль по дисциплине проводится путем контроля посещаемости, проведения контрольных работ и тестов по изученному материалу, коллоквиумов и деловых игр по темам курса, выполнения письменных работ, подготовки презентаций и мини-проектов, выполнения домашних заданий.

Из оценок за задания текущего контроля формируется рейтинг текущей успеваемости, который входит в итоговую оценку за экзамен/дифференцированный зачет по дисциплине (40%). Подробно критерии оценки различных видов заданий приведены в электронном курсе системы LMS Moodle: <https://lms.tsu.ru/course/view.php?id=1738> (для 5 и 6 семестров) и <https://lms.tsu.ru/course/view.php?id=33426> (для 7 и 8 семестров), оценочные материалы текущего контроля размещены на сайте ТГУ в разделе [«Информация об образовательной программе»](#).

Текущий контроль фиксируется в электронном курсе системы LMS Moodle в форме контрольной точки не менее одного раза в семестр.

10. Порядок проведения и критерии оценивания промежуточной аттестации

Экзамен в 5 семестре проводится в письменной форме по билетам. Продолжительность экзамена 1,5 часа. Оценочные материалы текущего контроля размещены на сайте ТГУ в разделе [«Информация об образовательной программе»](#).

Билет содержит теоретический вопрос (первая часть), тест (вторая часть). Первая часть содержит один вопрос, проверяющий способность использовать английский язык в различных коммуникативных ситуациях (ИОПК-6.1). Ответ на вопрос дается в развернутой форме. Вторая часть представляет собой тест из 25 вопросов, проверяющих способность выбирать и использовать методы и приемы различных типов коммуникации на английском языке (ИОПК-6.2). Ответы на вопросы второй части даются путем выбора из списка предложенных.

Примерный перечень вопросов для подготовки к первой части теста:

1. The simple sentence. Types of the simple sentence.
2. The subject. Ways of expressing the subject.
3. “It” as the subject of the sentence (the classification).
4. Agreement of the predicate with the subject.
5. The object. Ways of expressing the object and kinds of objects.
6. The attribute. Ways of expressing the attribute. The apposition.
7. The adverbial modifier. Definition and classification. Ways of expressing the adverbial modifier.

Примеры тестовых заданий для подготовки ко второй части теста:

Образец теста по теме “It” as the Subject

State the nature of ‘it’ (demonstrative, introductory, personal, impersonal, emphatic)

1. demonstrative
2. introductory
3. personal
4. impersonal
5. emphatic

1.1 At nine o’clock the next morning I went out. It was cold and rainy.

1.2 It was the dignity that checked my tongue.

1.3 It was possible to see the hen-house from the window of her bedroom.

1.4 It is far from here to your house.

1.5 The bell rang. It was lean, pale Eddie Warren in a state of acute distress.

1.6 “This was the Old Chief’s country”, he said. “It stretched from those mountains over there way back to the river.”

- 1.7 The evening grew darker, and the roads being crossed by gates, it was not safe to drive.
- 1.8 It was only yesterday that he came to Moscow.
- 1.9 It was a dark night.
- 1.10 It was he who started the discussion.
- 1.11 It was quite unexpected her putting her mother that question.
- 1.12 He took the path through the fields: it was pleasanter than the road.
- 1.13 It is known that the radio was invented by A.S. Popov.
- 1.14 "Who is here?" – "It's only me and my friends."
- 1.15 At the first corner I came upon a man who seemed strangely familiar. It was Uncle Caesar.
- 1.16 He wore the most remarkable coat that I had ever seen or expected to see. It was very long and had been grey.
- 1.17 It is in Stradford-upon-Avon that Shakespeare was born.
- 1.18 It is difficult to find the lost document.
- 1.19 It is the first of October.
- 1.20 I met him on my way home. It was fine.
- 1.21 It is getting dark.
- 1.22 It's a long way to the centre of the city.
- 1.23 It's no use crying over spilt milk.
- 1.24 It is certain that he will come on time.
- 1.25 It was not the North Pole that Amundsen discovered.

Образец теста по теме *The Predicate*

State the type of predicate

- | | |
|-------------|-------------|
| 1. S.V.P. | 5. C.M.N.P. |
| 2. S.Ph.P. | 6. C.A.N.P. |
| 3. C.N.P. | 7. C.M.A.P. |
| 4. C.V.A.P. | 8. C.V.M.P. |

- 1 He started driving the car at the age of 10.
- 2 He had a smoke.
- 3 Our intention is to help you.
- 4 The ship was reported to arrive at Liverpool on December 6.
- 5 It must seem very funny to you.
- 6 She is only 18.
- 7 Mr. Brown, I have been looking for you everywhere.
- 8 The man was trying to wind up his car.
- 9 You needn't be afraid of us.
- 10 By the end of the talk she began to grow impatient.
- 11 His words sounded strange in this dead silence.
- 12 He ought to stop doing nothing.
- 13 When a young girl I used to write poems.
- 14 He always took care of his little brother.
- 15 They tried to open the tin without a tin-opener.
- 16 After five lessons he began to feel tired.
- 17 I have been a fighter all my life.
- 18 First of all, you must stop quarrelling.
- 19 His first impulse was to refuse.
- 20 They are believed to participate in the contest.

- 21 Now she was beginning to feel happy.
22 It was getting dark.
23 The novel was published in 1910.
24 I am anxious to help you.
25 She didn't pay attention to our advice.

Образец теста по теме *Agreement of the Predicate with the Subject*

Use the appropriate form of the verb:

- 1 My friends as well as I ... ready to help you.
1. were 2. was
2 Neither you nor your father ... busy now.
1. is 2. are
3 It ... his sons who were to be guilty.
1. is 2. are
4 "Three Sisters" ... published last year.
1. were 2. was
5 Five kilometres ... not a long distance.
1. are 2. is
6 Where ... your spectacles?
1. are 2. is
7 Nobody ... aware of her presence.
1. were 2. was
8 My father and mother ... retired doctors.
1. are 2. is
9 To be with them now, to help them ... my only wish.
1. was 2. were
10 No news ... good news.
1. are 2. is
11 Our old teacher and friend ... dangerously ill.
1. are 2. is
12 The cattle ... grazing in the field.
1. is 2. are
13 The works ... of different shops.
1. consist 2. consists
14 The family ... sitting round the table.
1. were 2. was
15 The family ... numerous.
1. was 2. were
16 Two young men ... smoking in the corridor.
1. was 2. were
17 The red and green plaid ... on the sofa.
1. are 2. is
18 The grey and the black puppy ... sleeping on the rug.
1. is 2. are
19 Another three metres ... bought for the girl's dress.
1. was 2. were
20 Everything ... packed up.
1. was 2. were
21 The peoples of this country ... building up a new life.
1. is 2. are

- 22 The number of books in my library ... increased.
 1. have 2. has
- 23 A number of people ... standing on the river bank.
 1. was 2. were
- 24 The newly married couple ... warmly congratulated by all their friends.
 1. was 2. were
- 25 Many a student ... in the room.
 1. were 2. was

Образец теста по теме *The Object*

Define the type of object

- | | |
|----------------------------------|-------------------|
| 1. direct object | 4. cognate object |
| 2. indirect object | 5. complex object |
| 3. prepositional indirect object | |

- 1 Frodo felt a sudden chill running through him and clutching in his heart.
- 2 Gimly was busy with a small fire near at hand.
- 3 He laughed a sudden clear laugh.
- 4 You'd make some folk pay.
- 5 The table was littered with disordered papers.
- 6 And suddenly she gave a cry and sprang away holding something in her hand.
- 7 For a while the traveller talked of their night before on the tree-tops.
- 8 The chamber was filled with a soft light; its walls were green and silver.
- 9 They threw their packs on board and climbed in.
- 10 He felt his face turn crimson.
- 11 What do you want, and where are you going?
- 12 Don't go arguing with any foreigners, and come straight back.
- 13 I am not asking you this question.
- 14 Pippin introduced the other two to the farmer.
- 15 They waited anxiously for him to go.
- 16 In a few minutes they saw them shoulder their packs again.
- 17 The bushes and brambles were reluctant to hide them.
- 18 He lived a happy life and died an easy death.
- 19 They were also no longer certain of the direction in which they were going.
- 20 You haven't told me all concerning yourself.
- 21 Tom agreed to choosing this strange route.
- 22 He knew of the elf-speech and listened eagerly.
- 23 There is a fire in the hall, and food for hungry guests.
- 24 They insisted on my taking this red stone.
- 25 I can hear a pony or a horse coming alone the road behind.

Образец теста по теме *The Adverbial Modifier*

Point out the type of the adverbial modifier

Earnest knew much more than his father.

- | | | |
|---|-----------------------|-----------------------|
| 1. A.M. of manner | 2. A.M. of comparison | 3. A.M. of degree |
| 2 Andrew was greatly disappointed by the results. | | |
| 1. A.M. of degree | 2. A.M. of manner | 3. A.M. of comparison |
| 3 She left the room without a word. | | |
| 1. A.M. of comparison | 2. A.M. of degree | 3. A.M. of manner |

- 4 At seeing them the girl turned and ran away.
 1. A.M. of time 2. A.M. of cause 3. A.M. of condition
- 5 There being a stranger in the room, she didn't come in.
 1. A.M. of att. circumstances 2. A.M. of time 3. A.M. of cause
- 6 John came in, with a large parcel under his arm.
 1. A.M. of condition 2. A.M. of purpose 3. A.M. of att. circumstances
- 7 The day was too cold for us to go out of town.
 1. A.M. of manner 2. A.M. of result 3. A.M. of purpose
- 8 On her applying to them, they sent her to the editor.
 1. A.M. of manner 2. A.M. of time 3. A.M. of cause
- 9 She looked at him as though amused.
 1. A.M. of manner 2. A.M. of degree 3. A.M. of result
- 10 Though tired, we decided to finish the work.
 1. A.M. of manner 2. A.M. of cause 3. A.M. of concession
- 11 When asked he never refused to help.
 1. A.M. of time 2. A.M. of condition 3. A.M. of manner
- 12 Having reached the classroom, she became the object of many questions.
 1. A.M. of cause 2. A.M. of result 3. A.M. of time
- 13 Laura slowly shook her head.
 1. A.M. of att. circumstances 2. A.M. of condition 3. A.M. of manner
- 14 It being rather dark, we pitched a tent and made a fire.
 1. A.M. of cause 2. A.M. of condition 3. A.M. of time
- 15 He stopped to greet Mr. Trench and break the news to him.
 1. A.M. of condition 2. A.M. of purpose 3. A.M. of result
- 16 David appeared in the open door, one hand clutching a sheaf of bills.
 1. A.M. of cause 2. A.M. of condition 3. A.M. of att. circumstances
- 17 But for the thunderstorm, we should go to the sea.
 1. A.M. of condition 2. A.M. of cause 3. A.M. of purpose
- 18 Though it was rather warm, all the men were in coats.
 1. A.M. of condition 2. A.M. of concession 3. A.M. of comparison
- 19 The dinner over, the guests moved to the parlour.
 1. A.M. of cause 2. A.M. of result 3. A.M. of time
- 20 He opened the door to let an old lady come in.
 1. A.M. of time 2. A.M. of result 3. A.M. of purpose
- 21 He walked rapidly with his head lowered.
 1. A.M. of cause 2. A.M. of att. Circumstances 3. A.M. of result
- 22 She was too proud to admit her mistake.
 1. A.M. of result 2. A.M. of purpose 3. A.M. of cause
- 23 Sally was as beautiful as a film star.
 1. A.M. of manner 2. A.M. of degree 3. A.M. of comparison
- 24 Gallio had friends everywhere.
 1. A.M. of frequency 2. A.M. of place 3. A.M. of time
- 25 Weather permitting, we'll stay here for a fortnight.
 1. A.M. of condition 2. A.M. of cause 3. A.M. of time

Экзамен в 6 семестре проводится в письменной форме по билетам. Продолжительность экзамена 1,5 часа. Оценочные материалы текущего контроля размещены на сайте ТГУ в разделе [«Информация об образовательной программе»](#).

Первая часть билета содержит один теоретический вопрос, проверяющий способность использовать английский язык в различных коммуникативных контекстах (ИОПК-6.1). Ответ на вопрос дается в развернутой форме. Вторая часть представляет собой

практическое задание, проверяющее способность выбирать и использовать методы и приемы различных типов коммуникации на английском языке (ИОПК-6.2).

Примерный перечень вопросов для подготовки к первой части теста:

1. Detached parts of the sentence.
2. Independent parts of the sentence.
3. Homogeneous parts of the sentence.
4. Words order in the English language.
5. Inversion. Position of the object, of the attribute, of the adverbial modifier.
6. The compound sentence. Types of coordination.
7. The complex sentence. Types subordinate clauses.
8. The complex-compound sentence.

Примеры заданий для подготовки ко второй части теста:

Variant 1. Analyse the following sentences:

1. Miss Fulton laid her moonbeam fingers on his cheeks and smiled her sleepy smile.
2. She was sitting there very quietly, her legs bent back under her, her hands lying supine, slightly curled, her back very straight but her neck gently inclining to one side.
3. In the afternoon, leaning from my window, I saw him pass down the street, walking tremulously and carrying the bag.
4. On reading what I have written of the Stricklands, I am conscious that they must seem shadowy.
5. If sent tonight, the telegram will be delivered early in the morning and Frank will know what to do.

Variant 2. Analyse the following sentences:

1. He said it in a very mature, man-to-man tone.
2. His heart felt swollen in his chest.
3. No man in his senses wants the disastrous consequences of this rush to go any further.
4. The fire was due to the fact that someone had dropped a lighted cigarette.
5. The duty performed, he realized he was exhausted and the only thing he wanted to do was to have a good sleep.

Зачет с оценкой в 7 семестре проводится в письменной форме по билетам. Продолжительность экзамена 1 час. Оценочные материалы текущего контроля размещены на сайте ТГУ в разделе [«Информация об образовательной программе»](#).

Билет содержит два практических задания. Первое проверяет способность использовать английский язык в различных коммуникативных контекстах (ИОПК-6.1), второе – умение подготовить документ по заданным требованиям (ИПК-2.1, ИПК-2.2).

Примерный перечень заданий для подготовки к первому заданию:

1. Write a summary to the given article.
2. Write an abstract to the given article.

(Тексты статей доступны в электронном курсе системы LMS Moodle).

Пример для подготовки ко второму заданию:

Punctuate the text:

Scientists and philosophers of science tend to speak as if “scientific language” were intrinsically precise as if those who use it must understand one another’s meaning even if they disagree / but in fact scientific language is not as different from ordinary language as is commonly believed / it too is subject to imprecision and ambiguity and hence to imperfect understanding / moreover new theories or arguments are rarely if ever constructed by way of clear-cut steps of induction deduction and verification or falsification / neither are they defended rejected or accepted in so straightforward a manner / in practice scientists combine the rules of scientific methodology with a generous admixture of intuition aesthetics and philosophical commitment / the importance of what are sometimes called extra-rational or extra-logical components of thought in the discovery of a new principle or law is generally acknowledged / ...but the role of these extra-logical components in persuasion and acceptance in making an argument convincing is less frequently discussed partly because they are less visible / the ways in which the credibility or effectiveness of an argument depends on the realm of common experiences on extensive practice in communicating those experiences in a common language are hard to see precisely because such commonalities are taken for granted / only when we step out of such a “consensual domain” when we can stand out on the periphery of a community with a common language do we begin to become aware of the unarticulated premises mutual understandings and assumed practices of the group even in those subjects that lend themselves most readily to quantification / discourse depends heavily on conventions and interpretation conventions that are acquired over years of practice and participation in a community.

Экзамен в 8 семестре проводится в устной и письменной форме по билетам. Продолжительность экзамена 1,5 часа. Оценочные материалы текущего контроля размещены на сайте ТГУ в разделе [«Информация об образовательной программе»](#).

Первая часть билета содержит задания, проверяющие способность использовать английский язык в различных коммуникативных контекстах (ИОПК-6.1) и способность выбирать и использовать методы и приемы различных типов коммуникации на английском языке (ИОПК-6.2). Вторая часть представляет собой практическое задание, проверяющее умение разработать документ рекламно-информационной направленности в соответствии с заданными требованиями (ИПК-2.1, ИПК-2.2 и ИПК-2.3). Ответ на задания дается в развернутой форме в соответствии с приведенными в задании требованиями.

Примерный перечень заданий для подготовки к экзамену

Пример для подготовки к первому заданию:

Listening

Task 1.

You will hear three different extracts. For questions 1-6, choose the answer (A, B, or C) which fits best according to what you hear. There are two questions for each extract.

EXTRACT 1

You will hear a woman describing her feelings as she observes people at an airport.

1. While waiting for her plane, the speaker

A. is nervous about the journey ahead.

B. feels sad because there is no one to see her off.

C. has mental pictures of her family.

2. The speaker
- A. feels comforted by her experiences of travelling.
 - B. becomes upset by the memory of her grandfather's death.
 - C. becomes nostalgic about her husband.

EXTRACT 2

You hear an interview with one of the oldest people in the world.

3. Jeanne
- A. has many elderly relatives.
 - B. puts her longevity down to genetics.
 - C. plays a lot of sport.
4. Jeanne likes to
- A. go out with nurses in the home.
 - B. make others take part in charity events.
 - C. keep herself occupied.

EXTRACT 3

You hear information for parents about *children* and *drug abuse*.

5. Children
- A. are naturally curious about drugs.
 - B. are bound to take drugs at some time.
 - C. need to be threatened in order to stop them from taking drugs.
6. Every parent
- A. should encourage their child to try safe drugs.
 - B. should censor what their child reads or watches on TV.
 - C. should listen to their child's ideas about drugs.

Task 2

You will hear a radio report about how to develop your brain.

For questions 7-15 complete the sentences with a word or short phrase.

According to Martin Clark

there are about 7 _____ neurons in the brain.
Our thoughts cause tiny 8 _____ to travel to the brain.
Phrenologists of the 19th century believed different parts of the brain controlled one's 9 _____.
The connections made between neurons is compared to somebody's 10 _____.

We 11 _____ by not using our entire brain. The creative part of the brain is in the 12 _____ section. The right back part of the brain controls 13 _____. The four areas of the brain are compared to 14 _____ that need to be used. The left back part of your brain is essential for people who need to exercise 15 _____ in their work.

Reading

Task 1.

For questions 1-8, read the text below and decide which answer (A, B, C or D) best fits each gap.

All in (0) ____ the Titanic had received six ice warnings; it was quite clear that the Titanic was steaming towards ice. At 1.40 pm many of the stewards were turning down the lights and cleaning the Titanic's public rooms, and the last of the social (1).....were now breaking up. Meanwhile in the crow's nest, Frederick Fleet and Reginald Lee struggled to (2).....what was in the haze - for some (3)..... reason, binoculars were not in the nest. Suddenly Fleet jerked the warning bell three times and telephoned the bridge and sputtered, "Iceberg dead (4).....!" into the receiver. "Thank you", Sixth Officer Moody replied. The Titanic was on a collision (5).....with a huge iceberg and the officers in the crow's nest (6).....themselves for impact. The worst part is what happened to the people onboard. The ship was one of the most luxurious liners of all time, but it wasn't (7).....with enough lifeboats for all the passengers, so many died that night and in the (8).....hours of the following morning.

- | | | | |
|-----------------|---------------|------------|-----------------|
| 1. A gatherings | B conferences | C summits | D congregations |
| 2. A see off | B look ahead | C keep out | D make out |
| 3. A insecure | B eccentric | C alien | D odd |
| 4. A before | B ahead | C beyond | D forward |
| 5. A crash | B way | C course | D track |
| 6. A rehearsed | B anticipated | C braced | D nurtured |
| 7. A built | B fitted | C carried | D floated |
| 8. A young | B low | C early | D starting |

Task 2.

For questions 9-16 read the text below and think of the word which best fits each space. Use only one word in each space. There is an example at the beginning (0).

Dennis the Small, a 6th (0) CENTURY expert on canon law, has had an enduring, if unsung, (9) on the affairs of the modern world. It was (10).....to his calculations that the precise timing of the 2000th anniversary of Christ's birth was recently confirmed beyond (11).....Dionysius Exiguus, as he was then (12)..... was charged in 525 by Pope John I with setting dates in the Christian calendar. Though he was a good mathematician, the accuracy of Dennis' calculations was limited by the information (13).....at the time.

Establishing the exact (14).....of Christ's crucifixion - and therefore that of Easter - (15).....an especially difficult challenge. Theologians had decreed that Easter should be marked on the Sunday after the first full (16)..... after the vernal equinox, but without accurate solar and lunar calendars how could the church fathers predict the dates in the future?

Task 3.

For questions 17-24, read the text below. Use the word given in capitals at the end of the lines to form a word that fits in the space in the same line. There is an example at the beginning (0).

As the Brazilian (0) international plane banked over the Amazonian rainforest, (17)..... Ghilean Prance gazed at the dark-green canopy below: an expanse of trees almost (18)..... for 2.5 million square miles, with more (19).....of plant and animal life than any other place on earth.	NATION BOTANY BREAK VARY
---	---------------------------------------

Few (20).....knew more about the rainforest and its ecosystem than Prance. He had just been appointed (21).....of postgraduate studies at the National Amazonian Research Institute in Manaus, the Amazonian region's capital. Before that, as research assistant at and latterly a curator of the (22).....New York Botanical Garden, he had spent almost ten years studying the forest. In his search for new plant specimens he was more used to travelling on foot or by boat. But now, Brazilian (23).....documents showing that a road had been constructed through the Amazon basin had been discovered. On this bright November morning he was flying out with two other course tutors and 14 botany (24).....to make sure its impact on the surrounding habitat was not as serious as he feared.	OUT
	DIRECT
	PRESTIGE
	GOVERN
	STUDY

Task 4.

For questions 25-30, complete the second sentence so that it has a similar meaning to the first sentence, using the word given. Do not change the word given. You must use between 3 and 8 words, including the word given. Here is an example (0).

Example:

0 Mick will give you lots of excuses for being late but don't believe any of them.
matter

No..._matter how many excuses....Mick gives you for being late, don't believe any of them.

25. She is proud of being so fit. prides
She.....so fit.

26. I phone her nearly every day. goes
Hardly.....her.

27. I never intended to give him the job. no
I.....him the job.

28. If you don't work harder, you'll fail the exam. socks
You.....if you want to pass the exam.

29. I feel totally relaxed after a nice warm bath. leaves A nice warm bath
..... totally relaxed.

Пример для подготовки ко второму заданию:

Вариант 1. You are a manager at the Preparation for RFL Test lab at your university. Write an OFFICIAL course presentation letter (200–220 words) to rectors of universities in the USA.

Вариант 2. You are an SMM specialist at the Preparation for IELTS lab at your university. Write an advertising text (80–100 words) for your university's student community on VK.

Задание оценивается в соответствии со шкалой C1 Cambridge English Assessment Scale, доступной в электронном курсе системы LMS Moodle: <https://moodle.tsu.ru/course/view.php?id=1738>, а также на сайте cambridgeenglish.org.

Результаты экзамена в 5, 6 и 8 семестрах и зачета с оценкой в 7 семестре определяются оценками «отлично», «хорошо», «удовлетворительно», «неудовлетворительно». Для получения положительной оценки за экзамен необходимо

набрать более 61% правильных ответов. Оценка выставляется в соответствии со следующей таблицей с учетом рейтинга текущей успеваемости (в объеме 40% = 40 баллов).

90–100 баллов	5 – Отлично
75–89 баллов	4 – Хорошо
61–74 баллов	3 – Удовлетворительно
0–60 баллов	2 – Неудовлетворительно

11. Учебно-методическое обеспечение

а) Электронный учебный курс по дисциплине в электронном университете «Moodle» – <https://lms.tsu.ru/course/view.php?id=1738> (5 и 6 семестры) и <https://lms.tsu.ru/course/view.php?id=33426> (7 и 8 семестры).

б) Оценочные материалы текущего контроля и промежуточной аттестации по дисциплине представлены в курсах системы LMS Moodle: <https://lms.tsu.ru/course/view.php?id=1738> (5 и 6 семестры) и <https://lms.tsu.ru/course/view.php?id=33426> (7 и 8 семестры).

в) План практических занятий по дисциплине соответствует п. 8 и также представлен в курсах системы LMS Moodle: https://lms.tsu.ru/pluginfile.php/1249327/mod_folder/content/0/%D0%9F%D0%BB%D0%B0%D0%BD%20%D0%BF%D1%80%D0%B0%D0%BA%D1%82%D0%B8%D1%87%D0%B5%D1%81%D0%BA%D0%B8%D1%85%20%D0%B7%D0%B0%D0%BD%D1%8F%D1%82%D0%B8%D0%B9%20%28%D1%81%20%D0%BC%D0%B0%D1%82%D0%B5%D1%80%D0%B8%D0%B0%D0%BB%D0%B0%D0%BC%D0%B8%20%D0%B4%D0%BB%D1%8F%20%D0%BF%D0%BE%D0%B4%D0%B3%D0%BE%D1%82%D0%BE%D0%B2%D0%BA%D0%B8%29%20-%203%20%D0%BA%D1%83%D1%80%D1%81.pdf (на 5 и 6 семестры) и https://lms.tsu.ru/pluginfile.php/1826450/mod_folder/content/0/%D0%9F%D0%BB%D0%B0%D0%BD%20%D0%BF%D1%80%D0%B0%D0%BA%D1%82%D0%B8%D1%87%D0%B5%D1%81%D0%BA%D0%B8%D1%85%20%D0%B7%D0%B0%D0%BD%D1%8F%D1%82%D0%B8%D0%B9%20%28%D1%81%20%D0%BC%D0%B0%D1%82%D0%B5%D1%80%D0%B8%D0%B0%D0%BB%D0%B0%D0%BC%D0%B8%20%D0%B4%D0%BB%D1%8F%20%D0%BF%D0%BE%D0%B4%D0%B3%D0%BE%D1%82%D0%BE%D0%B2%D0%BA%D0%B8%29%204%20%D0%BA%D1%83%D1%80%D1%81%20.pdf (на 7 и 8 семестры).

г) Методические указания по проведению лабораторных работ.

Лабораторные работы по данной дисциплине не предусмотрены.

д) Методические указания по организации самостоятельной работы студентов.

Поскольку курс предназначен для практики деловой и научной коммуникации, посещение аудиторных занятий является основной составляющей для успешного освоения материала. В связи с этим самостоятельная работа студентов должна выполняться регулярно, к каждому занятию в соответствии с планом (в том числе, в электронном курсе системы LMS Moodle). Рекомендуется строго придерживаться требований к выполнению заданий по курсу и соблюдать сроки сдачи. На каждом занятии осуществляется текущий контроль усвоения учебного материала, проверка выполненных заданий, их обсуждение и оценка. Рекомендовано дополнительное самостоятельное изучение/повторении отдельных тем с обращением к дополнительной литературе по курсу перед итоговой аттестацией.

Подробные методические указания по организации самостоятельной работы в соответствии с тематическим планом представлены в электронном курсе системы LMS Moodle:

https://lms.tsu.ru/pluginfile.php/1249327/mod_folder/content/0/%D0%9C%D0%B5%D1%82%D0%BE%D0%B4%D0%B8%D1%87%D0%B5%D1%81%D0%BA%D0%B8%D0%B5%20%D1%80%D0%B5%D0%BA%D0%BE%D0%BC%D0%B5%D0%BD%D0%B4%D0%B0%D1%86%D0%B8%D0%B8%20%D0%BF%D0%BE%20%D0%BE%D1%80%D0%B3%D0%B0%D0%BD%D0%B8%D0%B7%D0%B0%D1%86%D0%B8%D0%B8%20%D1%81%D0%B0%D

[0%BC%D0%BE%D1%81%D1%82%D0%BE%D1%8F%D1%82%D0%B5%D0%BB%D1%8C%D0%BD%D0%BE%D0%B9%20%D1%80%D0%B0%D0%B1%D0%BE%D1%82%D1%8B%20%D1%81%D1%82%D1%83%D0%B4%D0%B5%D0%BD%D1%82%D0%BE%D0%B2%20%D0%BF%D0%BE%20%D0%B4%D0%B8%D1%81%D1%86%D0%B8%D0%BF%D0%B%D0%B8%D0%BD%D0%B5%20%C2%AB%D0%94%D0%B5%D0%BB%D0%BE%D0%B2%D0%B0%D1%8F%20%D0%B8%20%D0%BD%D0%B0%D1%83%D1%87%D0%BD%D0%B0%D1%8F%20%D0%BA%D0%BE%D0%BC%D0%BC%D1%83%D0%BD%D0%B8%D0%BA%D0%B0%D1%86%D0%B8%D1%8F%20%D0%BD%D0%B0%20%D0%BF%D0%B5%D1%80%D0%B2%D0%BE%D0%BC%20%D0%B8%D0%BD%D0%BE%D1%81%D1%82%D1%80%D0%B0%D0%BD%D0%BD%D0%BE%D0%BC%20%D1%8F%D0%B7%D1%8B%D0%BA%D0%B5%C2%BB%20%283%20%D0%BA%D1%83%D1%80%D1%81%29.pdf](https://lms.tsu.ru/pluginfile.php/1826450/mod_folder/content/0/%D0%9C%D0%B5%D1%82%D0%BE%D0%B4%D0%B8%D1%87%D0%B5%D1%81%D0%BA%D0%B8%D0%B5%20%D1%80%D0%B5%D0%BA%D0%BE%D0%BC%D0%B5%D0%BD%D0%B4%D0%B0%D1%86%D0%B8%D0%B8%20%D0%BF%D0%BE%20%D0%BE%D1%80%D0%B3%D0%B0%D0%BD%D0%B8%D0%B7%D0%B0%D1%86%D0%B8%D0%B8%20%D1%81%D0%B0%D0%BC%D0%BE%D1%81%D1%82%D0%BE%D1%8F%D1%82%D0%B5%D0%BB%D1%8C%D0%BD%D0%BE%D0%B9%20%D1%80%D0%B0%D0%B1%D0%BE%D1%82%D1%8B%20%D1%81%D1%82%D1%83%D0%B4%D0%B5%D0%BD%D1%82%D0%BE%D0%B2%20%D0%BF%D0%BE%20%D0%B4%D0%B8%D1%81%D1%86%D0%B8%D0%BF%D0%B%D0%B8%D0%BD%D0%B5%20%C2%AB%D0%94%D0%B5%D0%BB%D0%BE%D0%B2%D0%B0%D1%8F%20%D0%B8%20%D0%BD%D0%B0%D1%83%D1%87%D0%BD%D0%B0%D1%8F%20%D0%BA%D0%BE%D0%BC%D0%BC%D1%83%D0%BD%D0%B8%D0%BA%D0%B0%D1%86%D0%B8%D1%8F%20%D0%BD%D0%B0%20%D0%BF%D0%B5%D1%80%D0%B2%D0%BE%D0%BC%20%D0%B8%D0%BD%D0%BE%D1%81%D1%82%D1%80%D0%B0%D0%BD%D0%BD%D0%BE%D0%BC%20%D1%8F%D0%B7%D1%8B%D0%BA%D0%B5%C2%BB%20%283%20%D0%BA%D1%83%D1%80%D1%81%29.pdf)

на 5 и 6 семестры) и

https://lms.tsu.ru/pluginfile.php/1826450/mod_folder/content/0/%D0%9C%D0%B5%D1%82%D0%BE%D0%B4%D0%B8%D1%87%D0%B5%D1%81%D0%BA%D0%B8%D0%B5%20%D1%80%D0%B5%D0%BA%D0%BE%D0%BC%D0%B5%D0%BD%D0%B4%D0%B0%D1%86%D0%B8%D0%B8%20%D0%BF%D0%BE%20%D0%BE%D1%80%D0%B3%D0%B0%D0%BD%D0%B8%D0%B7%D0%B0%D1%86%D0%B8%D0%B8%20%D1%81%D0%B0%D0%BC%D0%BE%D1%81%D1%82%D0%BE%D1%8F%D1%82%D0%B5%D0%BB%D1%8C%D0%BD%D0%BE%D0%B9%20%D1%80%D0%B0%D0%B1%D0%BE%D1%82%D1%8B%20%D1%81%D1%82%D1%83%D0%B4%D0%B5%D0%BD%D1%82%D0%BE%D0%B2%20%D0%BF%D0%BE%20%D0%B4%D0%B8%D1%81%D1%86%D0%B8%D0%BF%D0%B%D0%B8%D0%BD%D0%B5%20%C2%AB%D0%94%D0%B5%D0%BB%D0%BE%D0%B2%D0%B0%D1%8F%20%D0%B8%20%D0%BD%D0%B0%D1%83%D1%87%D0%BD%D0%B0%D1%8F%20%D0%BA%D0%BE%D0%BC%D0%BC%D1%83%D0%BD%D0%B8%D0%BA%D0%B0%D1%86%D0%B8%D1%8F%20%D0%BD%D0%B0%20%D0%BF%D0%B5%D1%80%D0%B2%D0%BE%D0%BC%20%D0%B8%D0%BD%D0%BE%D1%81%D1%82%D1%80%D0%B0%D0%BD%D0%BD%D0%BE%D0%BC%20%D1%8F%D0%B7%D1%8B%D0%BA%D0%B5%C2%BB%20%284%20%D0%BA%D1%83%D1%80%D1%81%29.pdf

(на 7 и 8 семестры).

12. Перечень учебной литературы и ресурсов сети Интернет

а) основная литература:

1. Бортникова, Т. Г. Деловая корреспонденция на английском языке. Business Correspondence in English : учебное пособие / Т. Г. Бортникова, И. Е. Ильина, С. А. Лычаная. М.: ФЛИНТА, 2022. 128 с. URL: <https://e.lanbook.com/book/201383>
2. Грамматика английского языка : [пособие] / В. Л. Каушанская, Р. Л. Ковнер, О. Н. Кожевникова [и др.] ; под ред. Е. В. Ивановой. М.: АЙРИС-пресс, 2009. – 381 с. URL: <https://www.lib.tsu.ru/limit/2017/000433057/000433057.pdf>
3. История английского языка. Староанглийский период. The History of the English Language. Old English period : учебное пособие / сост. Е. В. Краснова, В. В. Панкова. М.: ФЛИНТА, 2017. – 88 с. URL: <https://e.lanbook.com/book/92746>
4. Лаврова Н. А. A Coursebook on English Lexicology : Английская лексикология : учебное пособие. М.: ФЛИНТА, 2018. – 168 с. URL: <https://e.lanbook.com/book/106867>
5. Рушинская И. С. Английская пунктуация. English Punctuation : учебное пособие. М.: ФЛИНТА, 2019. – 118 с. URL: <https://e.lanbook.com/book/122678>
6. Телегин Л. А. История английского языка : учебное пособие / Л. А. Телегин, Д. А. Телегина, Е. Д. Павлычева. М. : ФЛИНТА, 2016. – 160 с. URL: <https://e.lanbook.com/book/91006>

7. Швыдкая Л. И. English Lexicology Test Book. Практический курс английской лексикологии : учебник : в 2 ч. М.: ФЛИНТА, 2019 – Ч. 1–2. URL: <https://e.lanbook.com/book/122715> и URL: <https://e.lanbook.com/book/122716>
8. Academic English: Theoretical and Practical Issues : учеб. пособие / сост. Т.Ю. Мкртчян, М.Г. Науменко. Р-н-Д.; Таганрог: Изд-во Южного федерального ун-та, 2018. – 165 с. URL: <https://new.znaniy.com/catalog/product/1039713>
9. English for academics : a communication skills course for tutors, lecturers and PhD students. Book 1 / in collaboration with the British Council. Cambridge: Cambridge University Press, 2014. – 175 p. URL: <http://sun.tsu.ru/limit/2018/000514818/000514818.pdf>
10. Hewings M. Grammar for CAE and proficiency : with answers : self-study grammar reference and practice / Martin Hewings. Cambridge: Cambridge University Press, 2013. – 296 p. URL: <https://www.lib.tsu.ru/limit/2017/000466096/000466096.pdf>
11. Wallwork A. English for Academic Correspondence and Socializing. Boston, MA: Springer, 2011. – 326 p. URL: <https://www.lib.tsu.ru/limit/2017/000487949/000487949.pdf>
12. Wallwork A. English for academic research: vocabulary exercises / Adrian Wallwork. – New York [a.o.] : Springer, 2013. – 193 p. URL: <http://sun.tsu.ru/limit/2017/000487952/000487952.pdf>
13. Wallwork A. English for research: usage, style, and grammar / Adrian Wallwork. Springer International Publishing AG, 2013. – 252 p. URL: <http://sun.tsu.ru/limit/2017/000487953/000487953.pdf>
14. Wallwork A. English for Writing Research Papers. Springer International Publishing AG, 2016. 377 p. URL: <http://sun.tsu.ru/limit/2016/000467546/000467546.pdf>
15. Ziyatdinova J. N. Practical Modern English Stylistics / J. N. Ziyatdinova, G. R. Khusainova. Казань: Изд-во КНИТУ, 2017. – 84 с. URL: <https://www.studentlibrary.ru/ru/doc/ISBN9785788222981-SCN0000/000.html>

б) дополнительная литература:

1. Барановская Т. А. Английский язык для академических целей. English for Academic Purposes : Учебное пособие для вузов / Барановская Т. А., Захарова А. В., Поспелова Т. Б., Суворова Ю. А.; под ред. Барановской Т.А. М.: Юрайт, 2020. – 220 с. URL: <https://urait.ru/book/angliyskiy-yazyk-dlya-akademicheskikh-celey-english-for-academic-purposes-511748>
2. Бутузова Т. В. Анализ типичных грамматических ошибок, возникающих при написании аннотаций на английском языке на материале журнала «Дискретная математика» / Т. В. Бутузова, Л. А. Митчелл // Язык и культура. Ч. 1 : сборник статей XXIX Международной научной конференции (16–18 октября 2018 г.). Томск, 2019. – Ч. 1. – С. 109–113. URL: <http://vital.lib.tsu.ru/vital/access/manager/Repository/vtls:000668325>
3. Каушанская В. Л. Сборник упражнений по грамматике английского языка. М., 2009. – 139 с.
4. Aarts B., McMahon A. The handbook of English linguistics. Blackwell Publishing; 2006. – 806 p. URL: <https://search.ebscohost.com/login.aspx?direct=true&AuthType=ip,sso&db=cab0180a&AN=tsu.oai.libtsu.502655&lang=ru&site=eds-live>
5. English for academics : a communication skills course for tutors, lecturers and PhD students. Book 2 / Svetlana Bogolepova, Vasiliy Gorbachev, Olga Groza; in collaboration with the British Council. Cambridge: Cambridge University Press, 2015. – 171 p.

6. Green C. Patterns and Development in the English Clause System. A Corpus-Based Grammatical Overview. Singapore: Springer, 2017. – 199 p. URL: <https://link.springer.com/book/10.1007/978-981-10-2881-6>
7. Hewings M. Advanced grammar in use : a self-study reference and practice book for advanced learners of English. – 3rd edition. Cambridge: Cambridge University Press, 2013. – 294 p.
8. Pace-Sigge M. Lexical Priming in Spoken English Usage. London: Palgrave Macmillan, 2013. – 222 p. URL: <https://link.springer.com/book/10.1057/9781137331908>
9. Read J. Assessing English Proficiency for University Study. London: Palgrave Macmillan, 2015. – 269 p. URL: <https://link.springer.com/book/10.1057/9781137315694>
10. Salih A. A. The Future of English and Its Varieties: An Applied Linguistic Perspective // English Language Teaching, vol. 14, no. 4, Jan. 2021. – Pp. 16–24. URL: <https://search.ebscohost.com/login.aspx?direct=true&AuthType=ip,sso&db=eric&AN=EJ1293060&lang=ru&site=eds-live>.
11. Svartvik J., Leech G. English. One Tongue, Many Voices. London: Palgrave Macmillan, 2016. – 301 p. URL: <https://link.springer.com/book/10.1007/978-1-137-16007-2>
12. The Chicago manual of style : [the essential guide for writers, editors, and publishers]. – 17th edition. Chicago: The University of Chicago Press, 2017. – 1144 p.
13. The Oxford Handbook of English Grammar / Ed. by Bas Aarts, Jill Bowie, and Gergana Popova. Oxford: Oxford University Press, 2019. 864 p. URL: <https://www.oxfordhandbooks.com/view/10.1093/oxfordhb/9780198755104.001.0001/oxfordhb-9780198755104?rskey=TeGhK4&result=18>
14. The Oxford Handbook of Linguistic Analysis / ed. by Bernd Heine and Heiko Narrog. Oxford: Oxford University Press, 2015. – 1180 p. URL: <https://www.oxfordhandbooks.com/view/10.1093/oxfordhb/9780199677078.001.0001/oxfordhb-9780199677078?rskey=b0FvSM&result=37>
15. Wallwork A. CVs, Resumes, and LinkedIn A Guide to Professional English // by Adrian Wallwork. // Springer eBooks. URL: <http://dx.doi.org/10.1007/978-1-4939-0647-5>
16. Wallwork A. Email and Commercial Correspondence : A Guide to Professional English // Springer eBooks. – URL: <http://dx.doi.org/10.1007/978-1-4939-0635-2>
17. Wallwork A. English for Academic Research: Grammar Exercises. Boston, MA: Springer, 2013. – 172 p. URL: <https://link.springer.com/book/10.1007/978-1-4614-4289-9>
18. Wallwork A. English for Academic Research: Writing Exercises. Springer International Publishing AG, 2013. – 190 p. URL: <http://sun.tsu.ru/limit/2017/000487951/000487951.pdf>
19. Wallwork A. English for Interacting on Campus. Springer International Publishing AG, 2016. – 240 p. URL: <https://link.springer.com/book/10.1007/978-3-319-28734-8>
20. Wallwork A. English for Presentations at International Conferences. Springer International Publishing AG, 2013. – 252 p. URL: <http://sun.tsu.ru/limit/2017/000487948/000487948.pdf>
21. Wallwork A. Jokes. Have a Laugh and Improve Your English. Springer International Publishing AG, 2018. – 136 p. URL: <https://link.springer.com/book/10.1007/978-3-319-67247-2>

22. Wallwork A. Meetings, Negotiations, and Socializing : A Guide to Professional English // Springer eBooks. URL: <https://link.springer.com/book/10.1007/978-1-4939-0632-1>
23. Wallwork A. Telephone and Helpdesk Skills A Guide to Professional English / / by Adrian Wallwork. // Springer eBooks. URL: <http://dx.doi.org/10.1007/978-1-4939-0638-3>
24. Wallwork A. Test Your Personality. Have Fun and Learn Useful Phrases. Springer International Publishing AG, 2018. – 164 p. URL: <https://link.springer.com/book/10.1007/978-3-319-67226-7>
25. Zaytsev A. A. Guide to English–Russian and Russian–English Non-literary Translation. Singapore: Springer, 2017. – 137 p. URL: <https://link.springer.com/book/10.1007/978-981-10-0843-6>

в) ресурсы сети Интернет:

1. Тесты по английскому языку – <https://www.english-test.net>
2. Cambridge Dictionary – <https://dictionary.cambridge.org/ru/>
3. Merriam-Webster Dictionary – <https://www.merriam-webster.com/>
4. An aggregator of Massive Open Online Courses (MOOCs) and Free Online Courses from different providers – <https://www.mooc-list.com/>
5. Oxford English Dictionary – <https://www.lexico.com/>

13. Перечень информационных технологий

а) лицензионное и свободно распространяемое программное обеспечение:

- Microsoft Office Standart 2013 Russian: пакет программ. Включает приложения: MS Office Word, MS Office Excel, MS Office PowerPoint, MS Office On-eNote, MS Office Publisher, MS Outlook, MS Office Web Apps (Word Excel MS PowerPoint Outlook);
- публично доступные облачные технологии (Google Docs, Яндекс диск и т.п.).

б) информационные справочные системы:

- Электронный каталог Научной библиотеки ТГУ – <http://chamo.lib.tsu.ru/search/query?locale=ru&theme=system>
- Электронная библиотека (репозиторий) ТГУ – <http://vital.lib.tsu.ru/vital/access/manager/Index>
- ЭБС Лань – <http://e.lanbook.com/>
- ЭБС Консультант студента – <http://www.studentlibrary.ru/>
- Образовательная платформа Юрайт – <https://urait.ru/>
- ЭБС ZNANIUM.com – <https://znanium.com/>
- ЭБС IPRbooks – <http://www.iprbookshop.ru/>

14. Материально-техническое обеспечение

Аудитории для проведения занятий семинарского типа, индивидуальных и групповых консультаций, текущего контроля и промежуточной аттестации.

Помещения для самостоятельной работы, оснащенные компьютерной техникой и доступом к сети Интернет, в электронную информационно-образовательную среду и к информационным справочным системам.

15. Информация о разработчиках

Аблогина Евгения Владимировна, к.ф.н., доцент кафедры романо-германской и классической филологии филологического факультета ТГУ.