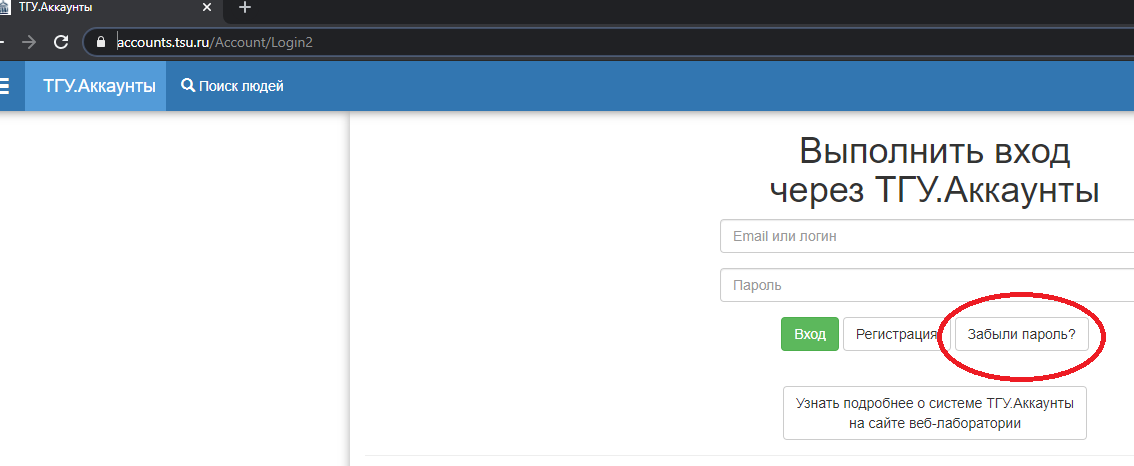
**Instructions for getting access to TSU.Account (Russian: ТГУ.Аккаунт), Moodle Platform and Personal Account**

**TSU.Account** allows to login to the **Personal Account** (<https://lk.student.tsu.ru/>) and the **Moodle platform** (<http://moodle.tsu.ru/>)

**Access to TSU.Account**

If you have already signed up for **TSU.Account** but can’t remember your password, go to [**https://accounts.tsu.ru/**](https://accounts.tsu.ru/) and select *forgot password* button *(*Russian: Забыли пароль)(fig.1). Then enter your email address and click *Send* (Russian: Отправить). After that you will receive a password reset email (check the Spam and Junk Mail folder)

Figure 1 – Forgot password button

**If you didn’t manage to restore access yourself**, please contact Service Desk for assistance [support@accounts.tsu.ru](mailto:support@accounts.tsu.ru). The email must contain the following information: full name, date of birth, faculty and group number, attached scan or photo of identity verification document (high quality images) (passport, student ID, ID, etc.).

**Access to Moodle platform**

You should have **TSU.Account** to get access to Moodle. Follow a link <http://moodle.tsu.ru/> to login to the platform. Click *Log in* (Russian: Вход)button and then click *Sign in with TSU.Account* (Russian: Войти через ТГУ.Аккаунт)(fig.2 and fig.3).

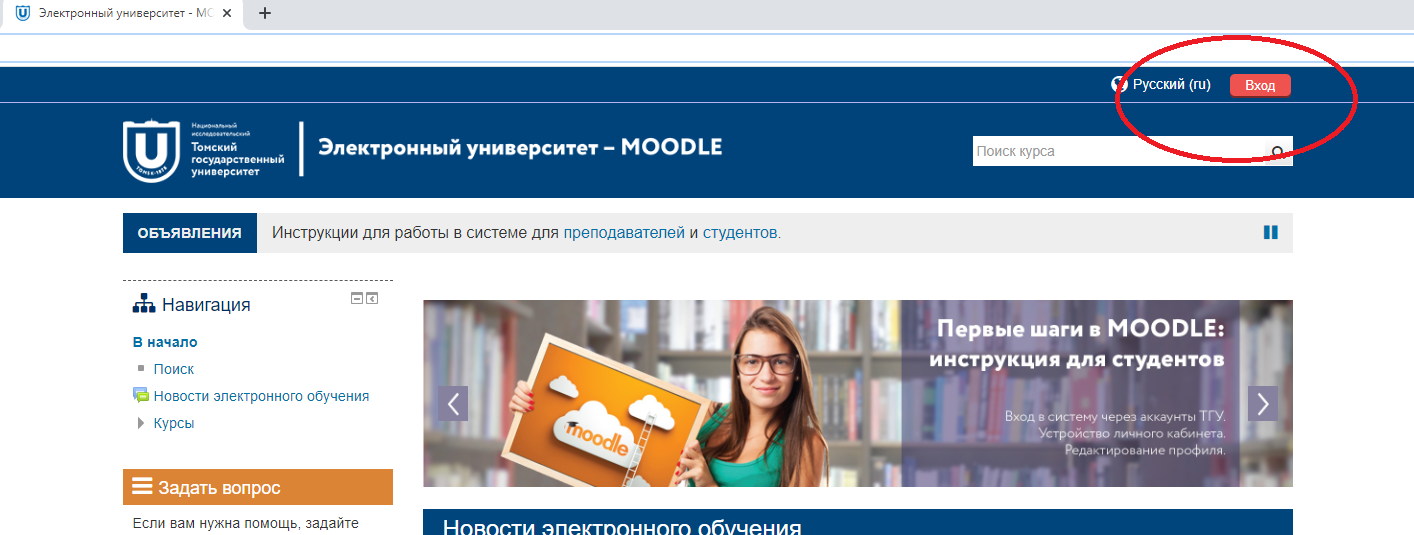


Figure 2 – *Log in* button

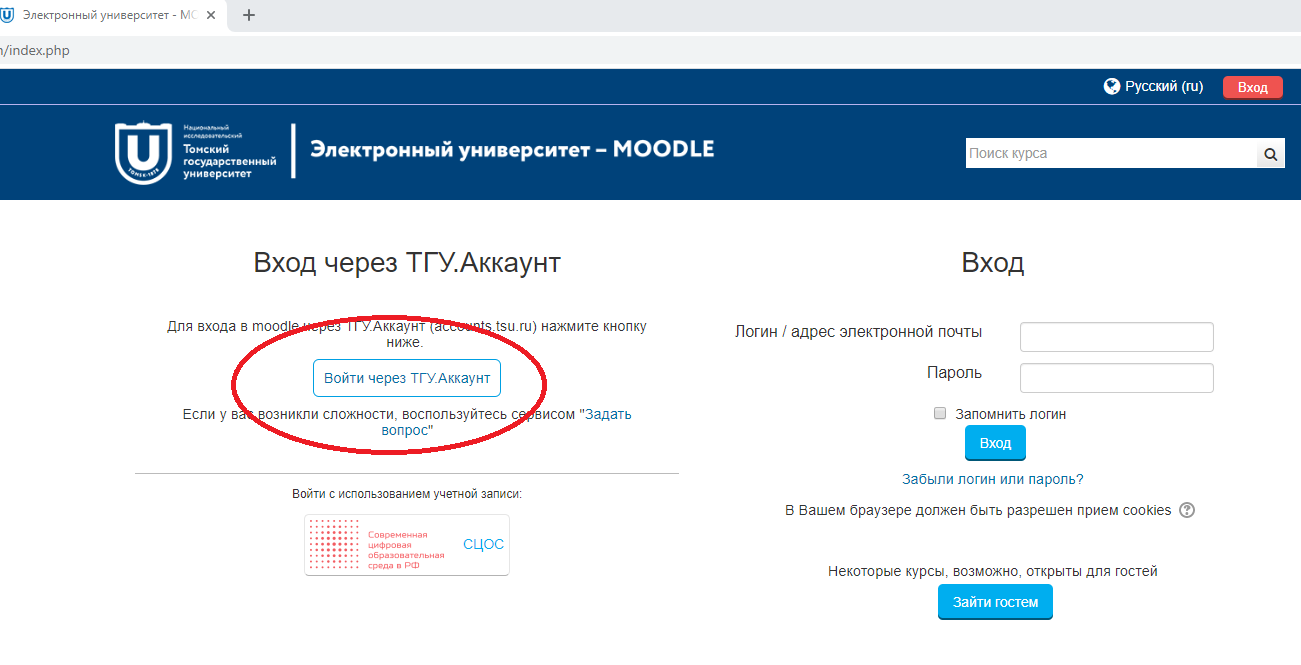


Figure 3 – *Sign in with TSU.Account* button

**If you didn’t manage to sign in with** **TSU.Account**, please contact Service Desk for assistance support@accounts.tsu.ru. The email must contain the following information: full name, date of birth, faculty and group number, attached scan or photo of identity verification document (high quality images) (passport, student ID, ID, etc.).

**Access to Personal Account**

To access your Personal Account **https://lk.student.tsu.ru/** you should have a validated **TSU.Account.**

You can use your Personal Account to see information about your studies, get necessary documents (http://web.tsu.ru/en/poluchenie-spravki-ob-obuchenii). After logging in the website, you can view your academic performance, curriculum, research activities, and your document requests. For postgraduate students there is an opportunity to fill out a personal curriculum and print scholastic records (Russian: Аттестационные ведомости).

**TSU.Account Validation**

To validate your TSU.Account, it is necessary to send scans of your passport and a signed application for TSU.Account validation to **support@accounts.tsu.ru** (sample application can be found on http://web.tsu.ru/en/podtverzhdenie-tsu-account) using the email address indicated in your TSU.Account.

**Please note that in order to access the Moodle platform, it is not necessary to validate the account!**